**The Lismore Land Protection Group (LLPG) By-laws approed by Committee and LVI May Final 2020**

Background

* LLPG is a Member Group of Landcare Victoria Inc. A0011936S (LVI)
* Membership of LVI gives legal status to LLPG and provides specified levels of insurance
* LLPG is governed by Landcare Victoria Inc. Rules
* LLPG By-laws formulated around the LVI Rules, allow for LLPG day to day operations and maintain legal and insured status.
* LLPG By-laws, as/when approved by LVI will be adopted by a special resolution at an LLPG AGM or at a special General Meeting. Date TBA

|  |  |  |
| --- | --- | --- |
| Refer to LVI rule number | Topic | LLPG By-law |
| 1 | Name | The Lismore Land Protection Group  , |
| 2. | Location and Purpose | The LLPG area is Lismore and surrounding districts  LLPG supports its members  LLPG Members own or manage land in the LLPG area, or reside in the LLPG area or have special interest in the LLPG area. |
| 6 | Membership | To be a member of LLPG an individual (or business or family) shall agree to the LLPG purpose and pay an annual subscription set by LLPG to cover LLPG and LVI costs. LLPG shall decide by resolution whether or not to accept membership and shall notify the applicant in writing |
| 8 | Annual Subscription | LLPG annual subscription shall be determined by LLPG members at the AGM  One membership subscription shall be named for an individual or for a business or for a family.  One membership subscription shall allow for one vote at a General Meeting, including at the Annual General Meeting. For a business or family with a single membership, one representative of that business or family shall have one vote. The voting representative can change at any time as determined by the business or family members  (A proposed membership subscription for the next financial year 2020/2021 is $20)  .  Rights of a membership, as determined by the LLPG committee shall apply to the individual or business or family ( for example: a special member rate for hiring the LLPG mounder) |
| 9 | General Rights of Members | The LLPG Committee of Management (COM) shall determine how many General Meetings are held per annum, in addition to the AGM, and what access LLPG members have to COM meetings. |
| 13 | Register of members | The Secretary of LLPG shall maintain or ensure maintenance of a register of Members  to meet access and privacy requirements |
| 18 | AGM | LLPG members elect the LLPG committee and executive at its AGM |
| 21 | Proceedings at Meetings: a quorums | The quorum at a General Meeting, including the AGM, is 15% of voting members, if a meeting is held and does not have a quorum and a second general meeting is needed the quorum shall be 10 voting members. |
| 24 | Voting Meetings: Proxy | There shall not be proxy voting at COM meetings |
| 26 | Composition of Committee (COM) | LLPG members at the AGM shall elect the office bearers and committee members, to a total of 8 members |
| 32-33 | Positions declared vacant | The Chairperson shall declare all positions vacant at the AGM  The Term of Office for Committee Members shall be one year or until the next AGM  The Committee can appoint a person to fill an unfilled position or a casual vacancy |
| 34 | Election of Committee Members | LLPG elections shall be from the floor at the AGM: eligible candidates shall be nominated by LLPG members present or represented. If two or more candidates are nominated for one position then voting shall be by Ballot with the Returning Officer agreed by meeting |
| 35 | Election of Officers | LLPG Office Bearers elected by members at the AGM shall be:   * Chair (President) * Vice President * Secretary * Treasurer * Assistant Treasurer |
| 38 | Proceedings of committee | LLPG Committee shall meet at least 6 times per year  The quorum for a committee meeting shall be half the committee plus one. The Chair shall have a casting (or second) vote. |
| 45 | Custody and Inspection of Books and Records | The Books and Records shall be available for inspection as required and kept at the Landcare office or Secretary’s Office as determined by the COM with a second electronic copy kept elsewhere.  On request printed or electronic copies of these Bylaws shall be available to members and shall be available on the website (Lismore.vic.au/landcare-groups.html ) |
| 46 | Winding Up or Cancellation | It is understood that any assets remaining shall be applied to any organisation with similar purposes and NFP rules as determined by LVI and LLPG in partnership |